



Referring Facility _____
Employee Name _____
Employee email address _____
(Circle One) CSW or Volunteer _____

**CITY OF CLEARWATER/PARKS AND RECREATION DEPARTMENT  
REQUESTS A LOCAL LAW ENFORCEMENT CHECK FOR  
EMPLOYMENT/VOLUNTEERS/CONTRACTORS**

To: **Clearwater Police Department**

Pursuant to Section 409.175 and Chapter 435, Florida Statutes, the City of Clearwater Parks & Recreation Department requests a local records check on the applicant listed below:

_____	_____	_____
Last Name	First Name	Middle Name

Other names applicant has used (include maiden names/nicknames): \_\_\_\_\_

Drivers License or ID # \_\_\_\_\_ State \_\_\_\_\_ Expiration \_\_\_\_\_

_____/_____/_____ Date of Birth	_____-_____-_____ Social Security Number	_____ Sex
------------------------------------	---	--------------

I understand this is a request for my arrest history, and give my permission for it to be released to Clearwater Parks & Recreation Dept. for employment/volunteer or contractual purposes.

_____	_____
Signature of Applicant	Date

_____	_____
Parent/Guardian (if minor)	Date

**Please document the findings on this sheet and return the information to:**  
 City of Clearwater Parks & Recreation Department c/o Lynnette Gibson  
[Lynnette.gibson@myclearwater.com](mailto:Lynnette.gibson@myclearwater.com)  
 727-562-4817

\_\_\_\_\_  
 Appointing Authority  
 City of Clearwater

To: **Local Law Enforcement Agencies:**  
 Please forward the results to Lynnette Gibson, Administrative Assistant @ Parks & Recreation  
 If there are any questions, please contact Lynnette Gibson at (727) 562-4817. **Thank You.**

According to Chapter 435.09, Confidentiality of personnel background check information, "No criminal, juvenile, or abuse hotline information obtained under this section may be used for any purpose other than determining whether persons meet the minimum standards for employment or other services for an owner or director of a covered service provider. The criminal records and juvenile records obtained by the department or by an employer are exempt from 119.07(1), Public Records."